



Board of Funeral Service

Mailing Address:
810 North Main Street, Suite 298
Spearfish, SD 57783

Phone: (605) 642-1600 E-Mail: proflic@rushmore.com
Home Page: funeralboard.sd.gov

OFFICIAL BOARD MINUTES FOR November 12, 2019 TELECONFERENCE BOARD MEETING

Members Present: Stuart W. Barns, President
 D. Scott Isburg, Vice-President
 Randy Brennick, Secretary-Treasurer
 James Jones, Member (joined at 3:13PM)
 Tony Farmen, Lay Member
 Mariah Pokorny, Dept. of Health (Non-voting member)

Members Absent: Chad Osthus, Member

Others Present: Carol Tellinghuisen, Executive Secretary
 Jill Lesselyoung, Executive Assistant
 John Strohman, Office of the Attorney General

Call to Order/Welcome and Introductions: President Barns called the meeting to order at 3:01 PM MT.

Roll Call: Barns asked Lesselyoung to call the roll. Barns, yes; Isburg, yes; Brennick, yes; Farmen, yes; Pokorny, yes; A quorum was present. Barns thanked David Volk, lay member for his years of service to the Board.

Corrections or additions to the agenda: None

Approval of the agenda: Farmen made a motion to approve the agenda. Isburg seconded the motion. **MOTION PASSED** by roll call vote. Barns, yes; Isburg, yes; Brennick, yes; Farmen, yes.

Public Comment: Barns called for any comments from the public. There were no public comments.

Approval of the minutes from May 8, 2019: Isburg made a motion to approve the minutes from May 8, 2019. Farmen seconded the motion. **MOTION PASSED** by roll call vote. Barns, yes; Isburg, yes; Brennick, yes; Farmen, yes.

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FY Financial Update: Lesselyoung reported fiscal year-end figures as of June 29, 2019: revenue of \$71,585.24; expenditures of \$76,667.09 and cash balance of \$111,414.33 and year to date figures as of September 30, 2019: revenue of \$10,757.72, expenditures of \$21,618.69 and cash balance of \$100,553.36. Farmen made a motion to accept the financials as presented. Isburg seconded the motion. **MOTION PASSED** by roll call vote. Barns, yes; Isburg, yes; Brennick, yes; Farmen, yes.

Inspection Update: Lesselyoung advised Sogn had reported there are two homes remaining for inspection which he plans to inspect next week.

ICFSEB Annual Conference February 19-20, 2020-Palm Coast, FL.: Isburg made a motion to send two people, Board members, legal counsel or office staff. Jones seconded the motion. **MOTION PASSED** by roll call vote. Barns, yes; Isburg, yes; Brennick, yes; Farmen, yes; Jones, yes. Strohmman has attended in the past and may be interested if it works for him.

FYI-Labor Department Awarding Youth Apprenticeship Funds: The DOL is awarding four contracts up to \$50,000 each for the Pathway Partnership Initiative. Barns advised the association has made application for the funds and there is no further action needed by the Board.

Executive Session-Pursuant to SDCL 1-25-2: Farmen made a motion to enter executive session at 3:20 PM MT. Isburg seconded the motion. **MOTION PASSED** by roll call vote. Barns, yes; Isburg, yes; Brennick, yes; Farmen, yes; Jones, yes. Isburg exited the meeting. Farmen made a motion to exit session at 3:51PM MT. **MOTION PASSED** by roll call vote. Barns, yes; Brennick, yes; Farmen, yes; Jones, yes.

Complaints/Investigations: None pending.

Inspector for Funeral Homes and Crematories 2020: Farmen made a motion to contract with Daryl Isburg for the annual inspections of funeral homes and crematories for calendar year 2020. Jones seconded the motion. **MOTION PASSED** by roll call vote. Barns, yes; Brennick, yes; Farmen, yes; Jones, yes.

Any other business coming in between date of mailing and date of meeting: There was no other business. The next meeting date is set for March 3, 2020 at 3:00MT/4:00CT via teleconference.

Farmen made a motion to adjourn at 3:58PM MT. Jones seconded the motion. **MOTION PASSED** by roll call vote. Barns, yes; Brennick, yes; Farmen, yes; Jones, yes.

Respectfully submitted,



Carol Tellinghuisen
Executive Secretary